



Rossi in the Park

**Live Outdoor Concert, Lordship Park, London
Presented by Blanche**

Event Management Plan

Version: V2 (updated 24/03/26)

*Compiled and written by Alice Hunt (We Make Stuff Happen Ltd)
Submitted by/on behalf of Blanche*

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1. Introduction

Blanche London presents a one-day outdoor concert “Rossi in the Park” - headlined by the artist/DJ Rossi.

The event is a one-day outdoor electronic music festival designed to celebrate contemporary club culture while fostering a sense of community, inclusivity and shared cultural experience. Curated around Rossi as the headline artist, the programme brings together established and emerging electronic music talent in a format that prioritises musical quality, audience wellbeing and responsible event delivery.

The festival concept focuses on creating a welcoming, daytime-to-evening environment where music, spatial design and audience flow are carefully considered to encourage positive social interaction. Particular emphasis is placed on respectful behaviour, safe enjoyment of the event and consideration for the surrounding community and local area.

By situating the event within a public park setting, the festival aims to introduce electronic music culture in an accessible and well-managed way, supporting cultural participation while operating in full alignment with licensing, safety and environmental expectations.

The event is scheduled to take place on Saturday 18th July 2026, pending successful licence applications.

2. Operating Hours

Event Opening / Closing Times

The event is proposed to operate between **14:00 and 22:00**, with all music and bars closing at 22:00, and it expected to take 30min to clear the audience from the venue.

Live Entertainment Times

Live entertainment is proposed to run from **14:00 until event close (22:00)**. Rossi will be performing for the full length of the day, commencing shortly after doors open (14:30) to the end of the show (22:00).

Bar Opening / Closing Times

Bars are proposed to open at **14:00** and close in line with the live music finishing (22:00), with last orders and alcohol service ending 21:30.

Last entry to customers shall be 20:00hours. There shall be no admittance to customers after this time.

3. Licence Holder, Capacity, Insurances

Proposed Licence Holder

The premises licence will be held by the appointed operating company associated with the event: BRCRDS LTD (trading name - Blanche).

- Company number: 16995210
- Address: 277-279 Chiswick High Road, London, W4 4PU, United Kingdom

The Designated Premises Supervisor (DPS) will be Michael Gwyther from Peppermint Bars (Peppermint Events Ltd).

- Company number - 04936110
- Address - Lower Ground 04 Edinburgh House, 154 - 182 Kennington Lane, London, England, SE11 5DP

The DPS shall remain on the licensed site whilst the site is being used for licensable activities.

| | |
|---|---------|
| Name Michael Gwyther | |
| Date of Birth 9 th April 1991 | |
| Address 6 The Ridge Woodcote Coulsdon Surrey | |
| Postcode | CR5 2AT |
| Personal licence number (if known) 16/00633/LIPERS | |
| Issuing licensing authority (if known) London Borough of Croydon | |

Capacity Applied For

The event is applying for a maximum capacity of **4,999 including all staffing.**

Insurance

PLI and ELI will be provided by Blanch for the event to the value of £10 million

In addition to this, all contractors on site will be required to submit to the event management team their own PLI and ELI certificates, and risk assessments, for their contracted activities on site.

4. Artist Biography – Rossi

Rossi is a UK-based DJ and producer recognised for his contribution to contemporary electronic music and for a unique sound rooted in dancefloor-focused programming. He has built a strong reputation within London's club culture through a series of consistently sold-out headline performances and carefully curated events.

Earlier this year, Rossi delivered two sold-out headline shows at Magazine London, followed by two sold-out summer events in London in 2025, demonstrating sustained audience demand and a strong connection with the local electronic music community. His performances are known for balancing musical depth with accessibility, attracting a diverse and engaged audience while maintaining a respectful and positive atmosphere.

Rossi's approach is closely aligned with the values of community-led music culture, prioritising shared experience, musical integrity and audience connection. His inclusion as headliner reflects both his artistic standing and his proven ability to deliver high-quality performances within professionally managed, licensed environments,

5. Artist Biography – Marlie

For this event, Marlie will perform on Stage Two as part of the curated secondary stage programme, contributing to the event's broader commitment to showcasing established and emerging talent.

Marlie is an electronic music DJ whose artistic journey began in London after relocating from Sydney to pursue broader creative opportunities within Europe's underground music scene.

She has performed extensively across Europe and internationally, including appearances at Fabric, DC10, FUSE and Shelter — venues widely recognised within contemporary electronic music culture.

6. Audience Profile

The genre is tech house electronic music.

The event will be open to those aged 18 years or older only, and the audience is expected to be a 50/50 split of males to females, with the majority of the audience aged 22-35 years old.

The nature of the artist, as a mindful, rather than hedonistic electronic music creator, and the way the event is to be promoted, particular emphasis is to be placed on respectful behaviour, safe enjoyment of the event and consideration for the surrounding community and local area.

However, an appropriate risk assessment of the event would be lacking without acknowledging that key risks stereotypically associated with this demographic:

- Use of recreational drugs
- High alcohol consumption

Controls to be put in place to manage these risk will be as follows:

- Promotion of the event as a music lovers haven, with emphasis put on the expectation for respectful behaviour and creating a safe environment for all.
- Bag checks and searches will be performed upon entry to the event
- Amnesty boxes will be provided at the entrance, and a proper disposal plan identified for any items deposited within these (clear protocols identified for handling, storing and disposal of such items, who by, and how).
- ID checks will be performed upon entry to the event for all attendees, ensuring all attendees are over 18 and with proper ID (passport / driving licence).
- All staff will be trained on Responsible selling/serving of Alcohol, how to identify someone that may be intoxicated and given clear instructions on how to report an incident to their immediate supervisor, our SIA Security staff so that they can resolve this safely.
- Intoxicated persons will not be permitted entry to the event, and where intoxicated persons are identified within the event, they will be dealt with by security and/or welfare / first aid as required.
- Ejections will be recorded, and carefully managed to ensure a duty of care is maintained. For example - an intoxicated person may not be ejected on their own.

7. Other Entertainment and Facilities

As well as the headline artist (Rossi) who is expected to perform throughout the day on the main stage, there will be a 2nd stage, utilising the skate park area of the park. Artists to include headline artist [Marlie](#) and others TBC.

Stage Two will operate as a secondary performance area within the designated event footprint, programmed with curated electronic music artists throughout the event day. The stage will be fully managed under the direction of the Event Production Team and Technical Production Partner, operating within agreed sound limits and licensing conditions.

The stage layout has been designed to ensure clear audience flow, controlled access, and safe ingress and egress routes at all times. Capacity will be managed in line with the overall event capacity and stewarding plan, with security personnel positioned at key access points to prevent overcrowding.

As well as the musical entertainment, there will be a number of food stands and bars, the details of which are outlined in the chapters below.

VIP Areas

The stage is to be designed such that there are 2 x VIP Viewing Platforms to the left and right, just in front of the stage, each platform to have a capacity for 200 persons each.

In addition to this there will be a series of “Backstage” VIP areas - to feature tables and a VIP bar service, on the stage. This will have a total capacity for 300 persons.

The exact design for this is currently under review, but the intent is to make these guests feel like they are “Backstage”, and right up close to the artists performing - while simultaneously maintaining the required physical barriers to maintain artist safety, and exclusion of guests from any true working areas.

8. The Event Management Team

The event is promoted / presented by **Blanche**.

Site Management is to be provided by **We Make Stuff Happen Ltd**.

Technical Production is to be provided by **AF Live**.

An outline of these companies background, and key personnel involved in the event, is outlined below.

Blanche - Event Promoter - Blanche is a London-based electronic music platform, event series and record label that has been active since 2016. Established to create carefully curated, high-quality live music experiences, the company operates at the intersection of electronic music, multidisciplinary art and contemporary culture, with a strong focus on thoughtful programming, audience experience and professional event delivery.

Since its inception, Blanche has delivered over 200 events across London and internationally, including shows in Ibiza, and has built a consistent presence at major venues such as Alexandra Palace, KOKO, Troxy, HERE at Outernet and and more. The company has worked with a wide range of internationally recognised artists including Black Coffee, Marco Carola, Sven Väth, Joseph Capriati and Donato Dozzy,

alongside emerging and London-based talent, helping to develop new audiences while maintaining a strong reputation for musical quality and production standards.

Blanche has extensive experience working within licensed environments, coordinating closely with venue operators, local authorities, production partners and security teams to ensure events are delivered safely, responsibly and in line with licensing requirements. Its events are ticketed, professionally staffed and supported by experienced production, sound, lighting and security suppliers.

The company's approach is grounded in careful planning, clear operational structures and respect for the surrounding environment and local communities. This experience underpins Blanche's expansion into outdoor festival programming, where the same principles of safety, compliance and high-quality audience experience are applied at scale.

Blanche website: <https://blanchelondon.co.uk/>

Instagram: https://www.instagram.com/blanche__records/

We Make Stuff Happen Ltd (WMSH) – Site Management – Since 2008, We Make Stuff Happen (WMSH) has been providing production and site management for large scale events and activations, including festivals at urban, outdoor and greenfield sites, and installations at technically and logistically challenging locations like Loch Ness, UNESCO World Heritage Sites such as Stone Henge, and at Grade 2 Listed buildings such as Truman Brewery.

WMSH works with event promoters, councils, artists, community organisations, and global brands to plan and execute festivals, live events, and marketing activations, with an estimated total audience of 1.1m people in 2025.

For this event, WMSH's remit will span Site Survey, Plans and Drawings, Site Management, Infrastructure Management, Scheduling of Build and Break, and Health & Safety Management. They will work closely with the festival management team, local authorities, Safety Advisory Groups, and other contractors to ensure full compliance with the Event Management Plan and that Best Practice is followed at every stage from planning to delivery to exit.

Previous notable events produced by WMSH: **Regent Street Summer Streets** (London) Creative Producer 2017-2019; **The Regent Street Christmas Lights Switch On** (London) Main Production Contractor, 2018 & 2019; **Camper Calling Festival** (Alcester) Site Management 2016-2019; **Europe's largest off-road motorbike festival Adventure Bike Rider Festival** Site Management 2021-2026 (Alcester); **Brighton & Hove Pride** 2019-2026 Float Management and Community Parade Site Management (Brighton & Hove).

www.wemakestuffhappen.co.uk

AF Live - Technical Production - AF Live is a UK-based technical production company specialising in the delivery of large-scale live music events, festivals and complex outdoor productions. The company has extensive experience operating within licensed environments, public parks and first-time event sites, working closely with local authorities, Safety Advisory Groups and statutory stakeholders to deliver events safely and compliantly.

AF Live has acted as a lead technical production partner on some of the UK's most established and logistically complex festivals, including **Glastonbury Festival** and **Boomtown**, where it has been responsible for the coordination and delivery of sound, lighting, staging, power and technical infrastructure across multi-stage festival environments.

For this event, AF Live will act as the lead technical production company and will be responsible for overall technical production management. This includes the planning, coordination and delivery of all sound, lighting, staging and rigging, as well as the integration and management of specialist technical suppliers across the site.

AF Live will oversee all technical installation, operation and de-rig, ensuring that systems are designed and operated in accordance with relevant British Standards, manufacturer specifications and agreed licence conditions. The company will work closely with the Event Director, Production Management, Safety Officers and Noise Management team to ensure the event is delivered safely, professionally and in full compliance with the Event Management Plan.

Production Design – Studio Raito

Studio Raito is an Amsterdam-based production and stage design studio specialising in bespoke designs for electronic music festivals and cultural events. The studio is responsible for creative stage concepts that integrate visual identity, spatial design and audience experience, working closely with production and technical teams to ensure designs are safe, buildable and compliant with event requirements.

Studio Raito will lead the creative production design for the event stages.

Key Personnel

Ali Reza Faghihi

Director of Blanche

Ali Reza Faghihi is the Co-Founder and Director of Blanche and has over eight years of experience working across the planning, delivery and management of live music events in the UK and internationally. Since co-founding Blanche in 2017, Ali has been directly responsible for the strategic development of the brand, overseeing programming, partnerships, budgeting and operational delivery across more than 200 events.

Ali has extensive experience delivering large-scale, ticketed events within licensed venues and outdoor environments, working closely with production teams, security providers, local authorities and venue operators to ensure events are delivered safely, professionally and in full compliance with licensing conditions. His role typically includes senior oversight of event planning, risk management, supplier coordination and on-site decision-making.

Ali has worked with a wide range of internationally recognised artists and production partners and is experienced in managing complex event operations while maintaining a strong focus on audience safety, staff welfare and community impact. As Director, he holds overall responsibility for event governance, compliance and delivery standards at Blanche events.

Will Paterson

Festival Director

Will Paterson is the Festival Director for the event and brings nearly three decades of experience in the live events industry. Over the past 28 years, he has delivered events across the full spectrum of electronic

music, ranging from intimate club nights to large-scale festivals and arena productions with audiences exceeding 25,000 people.

Will has led and overseen productions at major UK venues including the Roundhouse, Brixton Academy, KOKO, The Copper Box and Outernet, and has produced events internationally across Europe, Australia and Asia. He has founded, licensed and operated multiple large-scale festivals and has extensive experience working with local authorities, licensing teams and safety advisory groups, including on first-time and non-traditional sites.

In addition to festival delivery, Will has played a key role in the development and operation of music venues across London, holding senior operational and commercial positions within leading venues. His experience includes managing large on-site teams, complex supplier networks and multi-department event operations.

As Festival Director, Will holds overall responsibility for the safe, compliant and effective delivery of the event, including operational planning, production oversight, staffing coordination and liaison with authorities.

Dr. Nikia Hatami

Director of Programming & Creative Strategy

Dr. Nikia Hatami is Co-Founder of Blanche and has over eight years of experience working across the strategic development, curation and delivery of live music events. Alongside his role at Blanche, Nikia is an academic researcher in tourism, specialising in consumer behaviour, audience engagement and cultural participation, bringing a research-led and data-informed perspective to event design and programming.

At Blanche, Nikia is primarily responsible for the company's long-term strategic direction, artist bookings and creative development, as well as overseeing marketing, brand identity and audience communications. He has extensive experience working with international artists, agents and creative teams to deliver culturally relevant, high-quality events that are carefully curated and responsibly promoted.

Parham Mirnorouzi

Director of Hospitality & Commercial Operations

Parham Mirnorouzi is Co-Founder of Blanche and brings over ten years of experience across hospitality, food and beverage operations, and live event delivery. His professional background includes extensive involvement in the planning and management of food- and beverage-led events and festivals, with a strong understanding of bar operations, supplier management, logistics and customer experience within licensed environments.

Parham holds a Bachelor's degree in Civil Engineering from City, University of London, and an MBA from the London School of Commerce, providing him with a solid technical and commercial foundation that supports his role in event planning, infrastructure coordination and business operations. In addition to his work at Blanche, he has successfully operated an import and distribution business within the UK hospitality sector over the past four years.

At Blanche, Parham is primarily responsible for hospitality strategy, bar operations, supplier relationships and commercial oversight, working closely with production and licensing teams to ensure events are delivered efficiently, safely and in compliance with all relevant licensing requirements.

9.ELT

The event will operate under the guidance of a full-time Event Liaison Team (ELT).

The ELT will be responsible for making key decisions around incidents and emergencies, and will be convened in an emergency, if time allows, to make a decision on proceedings. Gold level ELT will make the final decision. Where they are incapacitated or otherwise unable to respond to the emergency in due time, decisions shall be made by Silver level ELTs. Similarly, decisions will be made by Bronze level ELTs where Gold and Silver level ELTs are unavailable.

The ELT with representatives from the following services / be comprised of the following individuals:

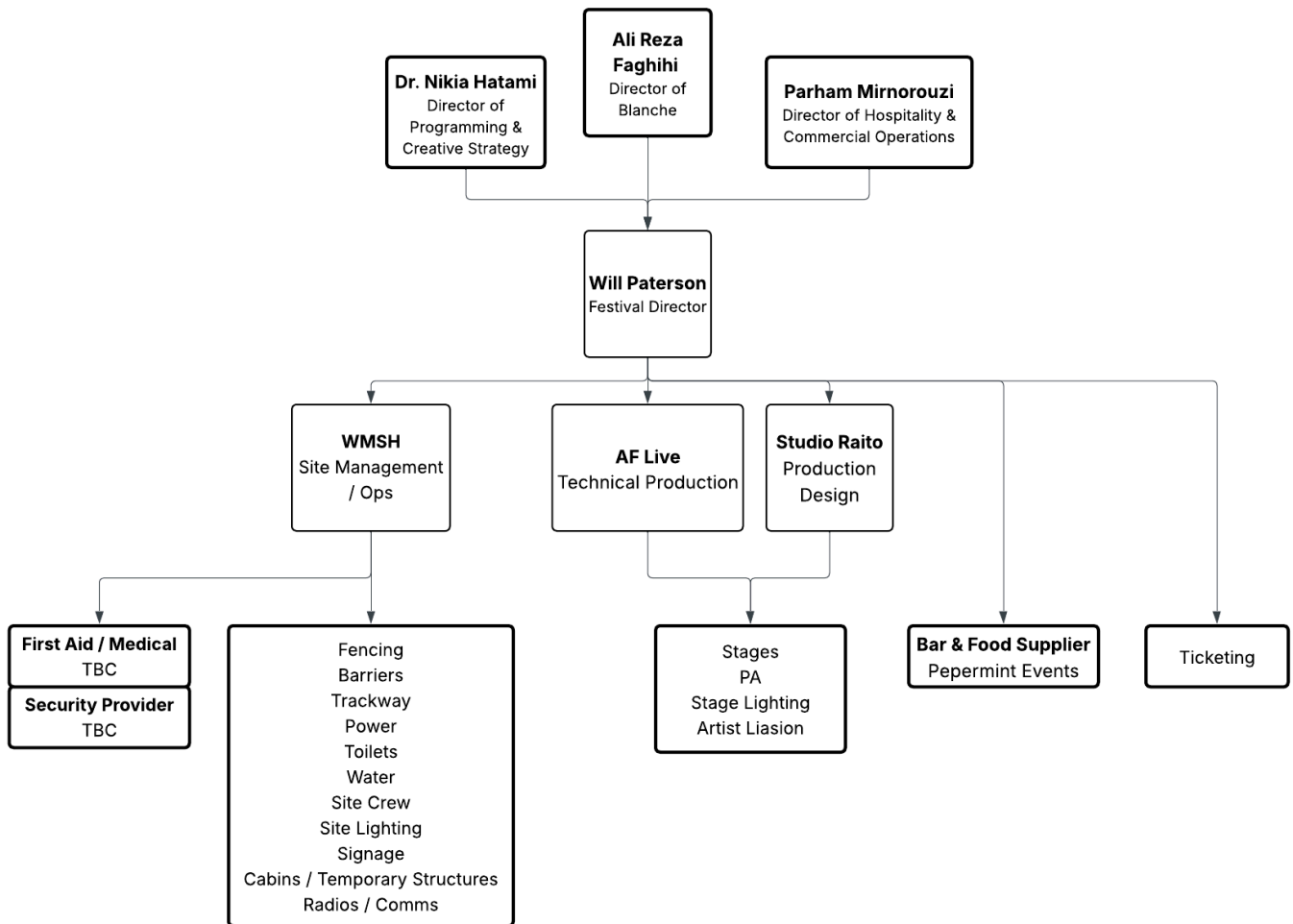
- Will Paterson - Festival Director - **Gold**
- Parham Mirnorouzi - Director of Hospitality & Commercial Operations - **Silver**
- TBC - Site Manager (WMSH) - **Silver**
- TBC - Head of First Responder & Fire Safety – **Bronze**
- TBC - Head of Security – **Bronze**

A Multi Agency Forum meeting (to include the ELT and other key agencies - such as traffic management, welfare, production etc) shall be held to bring together all key event staff and agencies involved in the event at least three months before the event. Multi Agency meetings shall continue throughout the actual event at agreed times and will conclude with a post event debrief.

Contact telephone numbers for the designated premises supervisor, event managers and site managers shall be provided to Haringey Safety Advisory Group 14 days prior to the event.

10. Chain Of Command

The event will be overseen via the following chain of command. Some suppliers are still being contracted / tendered.



11. Site Plans

Please see the provisional site plan for the event below - a 'full site' map, and 'main arena' map.

The event is to take place at Lordship Recreational Ground, Lordship Ln, London N17 6NU.

The area being used is a predominantly flat, grassed area, with tarmac paths around the outer edges, and several access gates as marked on the plan.

The intention is to utilize the north east quadrant of the park as the main event site.

The main stage will be positioned to the far north east of the park, facing south.

Arena Perimeter

From the beginning of the site build, to the end of the derig, the event site will be surrounded by a perimeter of **Steel Shield** fencing which will have no gaps greater than 30 cm in the bottom and shall be at least 2 meters high (excluding entrances/exits). The area will also be patrolled by security 24/7, to ensure both security for the site's staff and its equipment, but also to ensure that no unauthorised or un-briefed persons might enter the site during the build or derig phases, and come to any harm.

Main Arena

The main structures of the site, include: 1 x Main stage (exact size and make/model currently under review), 2 x VIP Viewing platforms, a FOH structure, a series of backstage porta-cabins (final quantity tbc), 1 or 2 x Marquees for use for backstage facilities (such as crew catering). There will also be a series of bars (quantity and nature of structure TBC), and food outlets (again, still under discussion/review) - though it is assumed these will be food trucks, or similar style operations.

An raised accessible viewing platform with ramped access shall be positioned next to the main stage FOH structure.

Stage Two Area

Stage Two is located adjacent to an existing skatepark area. For the duration of the event, all skating ramps and associated structures will be **fully closed to public use**.

The following control measures will be implemented:

- All skate ramps and features will be **physically cordoned off using secure barrier systems**.
- Controlled perimeter fencing will prevent public access to the ramps.
- Clear signage will be installed indicating that the skatepark facilities are closed during the event.
- Dedicated stewards and security personnel will monitor the area throughout operational hours.
- No skateboarding, cycling, or similar activity will be permitted within the event footprint.

These measures ensure that the skatepark structures are treated as **non-operational infrastructure** during the event and eliminate any risk associated with their use. The area will function solely as part of the controlled event environment and not as an active recreational facility.

This approach ensures compliance with health and safety best practice and removes the potential for unauthorised or unsupervised use of skatepark equipment during the event.

Other Infrastructure/Considerations

Ground scanning, by a professional surveyor, will take place in any area where ground pins over and above 30cm are intended to be used, to secure tents/marquees and or stage structures, to check for any underground services.

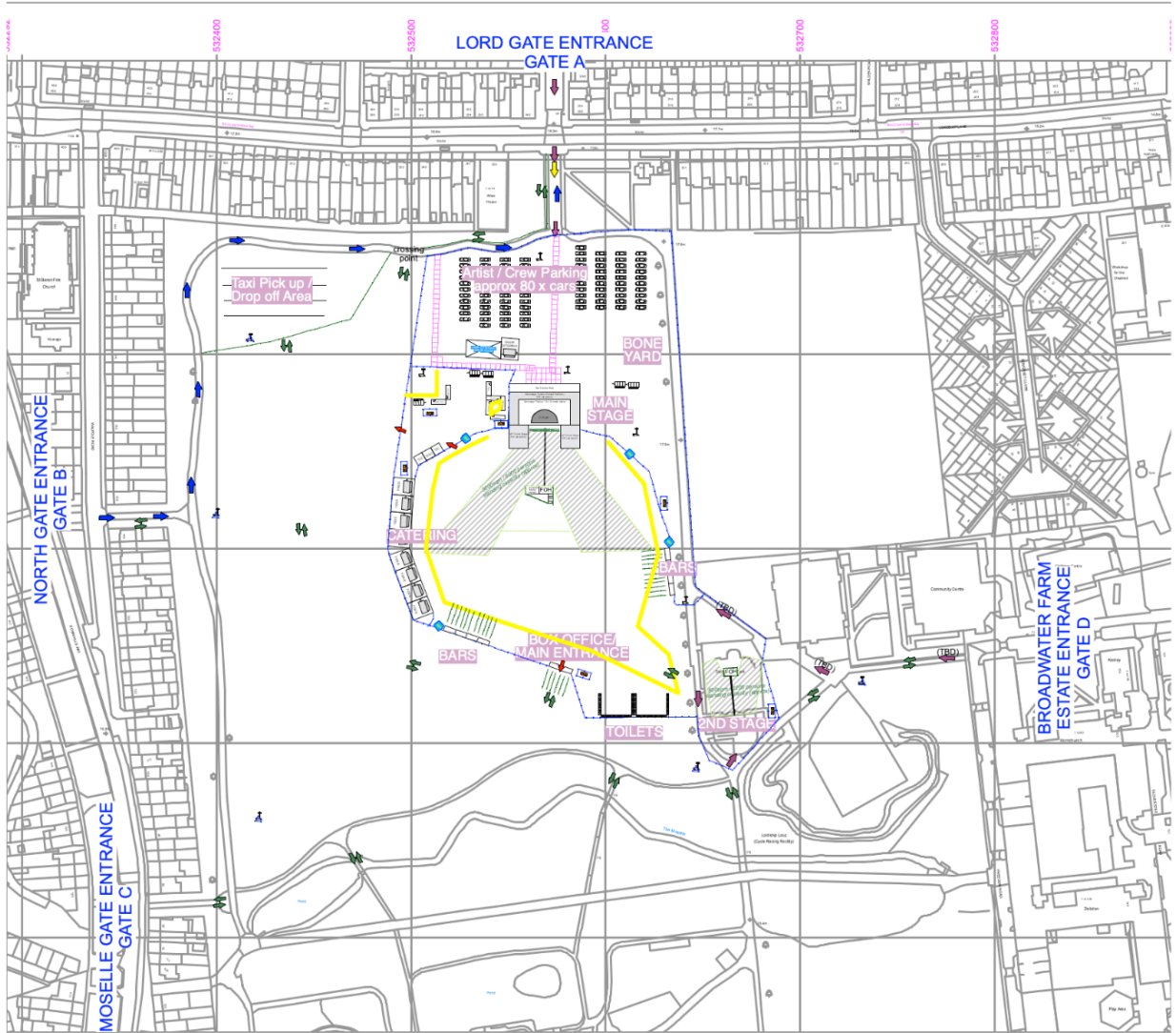
Trackway (Aluminum and/or plastic track-matts) will be utilized to protect the ground in areas where HGVs and/or heavy use of smaller vehicles across the grass is expected, though the hope for the bars is to make use of the existing tarmac tracks as much as possible.



A limited amount of parking spaces will be made available behind the stage for essential production vehicles, and artist parking - though it will be encouraged that artists are (where possible) dropped off and

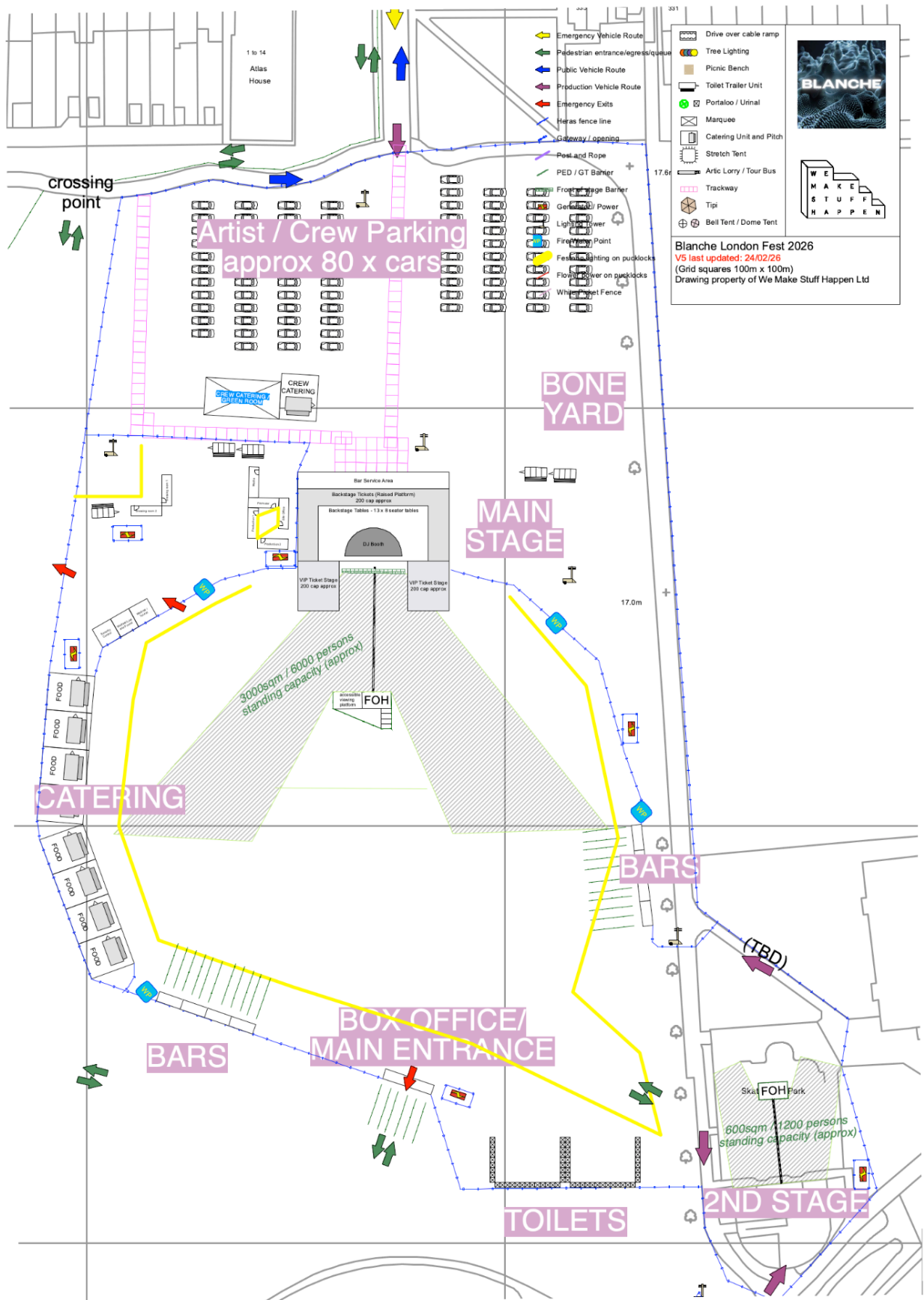
collected, rather than arriving in a vehicle that needs to stay on site, and staff/crew use public transport and/or make alternative parking arrangements, off of site, where at all possible. A pass system will be developed to manage this, and ensure only essential vehicles are permitted to park on site.

No parking will be available for attendees. See notes in traffic management re: plans for taxi dropoff/pick up.

The nearest underground stations are located at Bruce Grove, Wood Green, and Seven Sisters - located 0.9 miles east, 1.3 miles west, and 1.3 miles south respectively from the park. As such (pending further investigation), it may be assumed that attendees will enter the park from all directions, and signage and stewards will be positioned at all gates to the park, to direct attendees to the main entrance to the event site, which will be positioned to the south of the arena. It is at this point where ticket and bag checks will take place. Appropriate pre-event messaging will be issued to all ticket holders to advise them on the best routes to the site.



| | | |
|---|--|--|
| <ul style="list-style-type: none"> Emergency Vehicle Route Pedestrian entrance/egress/queue Public Vehicle Route Production Vehicle Route Emergency Exits Heras fence line Gateway / opening Post and Rope PED / GT Barrier Front of stage Barrier Generator / Power Lighting Tower Fire/Water Point Festoon lighting on pucklocks Flower power on pucklocks White Picket Fence | <ul style="list-style-type: none"> Drive over cable ramp Tree Lighting Picnic Bench Toilet Trailer Unit Portaloos / Urinal Marquee Catering Unit and Pitch Stretch Tent Artic Lorry / Tour Bus Trackway Tipl Bell Tent / Dome Tent |   |
| <p>Blanche London Fest 2026 V5 last updated: 24/02/26 (Grid squares 100m x 100m) Drawing property of We Make Stuff Happen Ltd</p> | | |



12. Bar Management & Food Outlets

All food concessions and bars will be provided by **Peppermint Events**.

Peppermint Events is a UK-based specialist provider of large-scale food and beverage operations for festivals, major events, venues and stadia. Founded by Alex Brooke and Adam Hempenstall, Peppermint has over 20 years of experience delivering high-performance bar and hospitality solutions across some of the UK's most established live events.

Peppermint is recognised for its professional approach to staffing, operational efficiency, customer service and compliance within licensed environments. The company operates with a strong focus on staff welfare, sustainability and the use of technology to support safe and efficient bar operations.

RAMS, PLI and food hygiene ratings will be provided for all outlets.

A full bar management plan and risk assessment for the bar operation, provided in due course.

In line with the licensing objectives and the prevention of crime and disorder, this management plan will include (but will not be limited to) the following procedures:

- A Challenge 25 policy will be enacted.
- All staff will be suitably trained and briefed in line with proper service to meet the event's licensing objectives, including briefing on not serving people under the influence, and licensed measures.
- Patrons are not permitted to remove alcoholic drinks from the licensed premises site.
- All drinks that are to be consumed on the premises will be served in plastic (or similar) containers.
- A supervisors register will be maintained at the licensed premises, showing the names, addresses and contact details for the DPS and persons nominated to authorise alcohol sales in their absence. Personal licence details should be included where appropriate. This register will be available for inspection by any authorised officer of the responsible authorities and shall be securely retained by the premises Licence holder or nominated person for a period of 6 months after each event.
- No staff member while on duty and / or in uniform will consume alcohol or drugs on site or be under the influence of alcohol or drugs at any time whilst working.
- Persons shall not sell alcohol until they have received the training and signed the training document.
- This training will be documented, signed by any person involved in the sale of alcohol on site to state that they understand the training, and kept for a minimum of 6 months following the event.
- Signage advising customers that Challenge 25 is in operation shall be prominently displayed at each Bar.
- All bar managers shall have access to a radio link with the event management team and security Teams.
- A sign shall be placed at each bar encouraging persons to drink responsibly.

Free drinking water will be provided at all bars and there will be additional points provided throughout the site along with cool spaces which will be identified on site.

Further terms which this event will be complying with relating to prevention of crime and disorder and prevention of public nuisance included within this EMP in Appendix B.

Food Outlets

Food outlets will also be managed and operated by **Peppermint Events**, and full details of this and risk assessments for each unit will be provided in due course.

In line with the licensing objectives these plans will include (but will not be limited to) the following procedures:

- All food outlets will have a minimum food hygiene rating of Level 3.
- All food outlets will provide an appropriate Risk Assessment, Fire Risk Assessment, HACCP plan, and will display/provide appropriate allergen information.
- Suitable hand wash stations will be provided.
- 28 days prior to an event, details of food concession units, including their names, addresses and type of operation, shall be provided to Leeds City Councils Environmental Health Services.

13. Lighting

In addition to festoon lighting, which will be used to illuminate the site (and will be powered by the generators), there will be towerlights, positioned at key points across the site, including entrances and exists, emergency exits, and entrance gates to the park itself to help guide people in case of an evacuation at night.

Towerlights and flood lights will also be provided in BOH areas for staff/crew as required in working areas.

Lighting will be provided inside all structures/tents.

14. Toilets / Water / Grey water

Portaloos are to be provided for guests and staff, with a limited number of toilet trailers available backstage for artists.

The contractor for portaloos is yet to be assigned. However a trusted and reputable supplier will be contacted.

The provision will be suitable for the number of guests, as identified by the purple guide and under advisement from our chosen supplier, but there is expected to be (as a minimum):

40-50 x portaloos

25-35 x urinals

5 x accessible portaloos

The toilets will be managed by the chosen contractor for the duration of the event. Given it is a one day event, the intention is to provide a suitable quantity of portaloos such that emptying is not required during the event, though units will be closed should they become full, and the supplier on standby to empty them if required.

Elsan tanks will be provided for food traders and bars to dispose of grey water, and emptying of these will also be done by the toilet provider following the event.

VIP toilet trailers - will be provided for the VIP “backstage” bar, as well as in artist areas.

Drinking Water

Drinking points will be provided across the site, to provide free drinking water to attendees and staff. Free drinking water will be available at the Bar, as well as at a number of other points around the site. A supplier is yet to be appointed, but a chosen provider will:

- Deliver wholesome water to site using tankers that are only used for delivering wholesome water. Water will be extracted from designated hydrants approved by local water authorities.
- All static tanks will be WRAS approved and comply with water regulations (1999), wholesome tanks will be supplied with a current sample certificate ensure that they have been cleaned and disinfected as per BS 8551 (2015) Provision & Management of temporary water services.
- Only approved UKAS approved laboratories will be used for sample testing.

Testing will be done to identify presence of:

- E-coli
- Enterococci
- Coliform
- TCV's

15. Waste management (litter)

A waste management team will be appointed to provide bins, litter pickers and waste disposal. Appropriate cover will be reviewed, such as to ensure the site is kept clear of waste both during the build, live event, and derig, and that the site is returned following the event to the condition in which it was found.

Bins will be positioned across the site, including at key locations by bars and food outlets, and regularly emptied to ensure there is no build up of waste, and minimise any fire risk from waste build up.

Litter pickers will continually patrol the site, to manage litter, and a full litter pick of the site will be completed prior to the handing back of the site to the council.

16. Power

Electrical equipment brought on to the licenced premises must comply with the Electricity at Work Regulations 1989.

Power will be supplied by portable outdoor generators with accompanying cables. Generators shall be diesel fuelled only.

Power generating equipment will be provided, installed and overseen by WMSH.

All hire equipment shall be tested, certificated, and insured.

All portable electrical appliances shall be supported by a valid PAT certificate and/or test label.

All electrical installations shall have been signed off by a competent person acting in accordance with BS7909; 2011 Code of Practice for Temporary Electrical Systems for Entertainment and Related Purposes.

All generators will be placed in a secure, fenced-off area.

Appropriate fire extinguishers shall be sited next to the generator and distribution unit.

The generator/distribution units shall be equipped with Residual Current Detection (RCD) trip protection. The appliances and all distribution outlets shall be of an outdoor waterproof type designed for this application.

17. Accreditation

All staff shall be issued with a wristband, lanyard, or similar, which identifies them as staff working at the event.

18. Production Schedule

Please see below the provisional / WIP production schedule:

Tuesday 14th July 2026

- Arrival on site of security and site manager
- Delivery and installation of the Heras Fencing, to form the outer perimeter of the site.
- Delivery and installation of the trackway, to form access to the main stage/BOH
- Commencement of the main stage build
- Installation of festoon lighting
- Delivery and siting of tower lights and generators.
- Delivery of toilets for staff/crew use during build.
- Arrival of 1 x food truck for crew catering.
- Site Active 8am-6pm Tuesday-Thursday, with security supervising the site overnight. All other contractors will be off site from 6pm.

Wednesday 15th July 2026

- Site active from 8am.
- Continued main stage build.
- Build/installation of staging for 2nd stage (as required - expected to use pre-existing structure)
- Delivery/erection of BOH structures - cabins and tents
- Delivery/erection of bar structures/tents
- Commencing installation of power distribution.
- Installation of signage inc. flown signage

Thursday 16th July 2026

- Delivery and installation of PA/Lighting for both stages
- Installation of bar infrastructure and arrival of stock.

- Delivery/erection of other tents/structures - ticketing/bag check, medics, welfare
- Delivery of toilets for public use
- Furniture delivery for inside structures

Friday 17th July 2026

- Arrival of catering units
- Siting of fencing/barriers and scrimming as required
- Installation of Mojo barrier on both stages
- Final preparations/set up for tickings, back searches, welfare etc.
- Arrival and set up of medical team on site.
- Sound and Lighting checks - Lighting checks (not audio) to run into the evening (as permitted).

Saturday 18th July 2026

- AM - staff briefings, and final preparations
- 14:00 - doors open. Bars and entertainment to commence.
- 14:30-22:30/23:00 (TBC) - headline performance
- 22:30/23:00 (pending licence conditions) - entertainment to finish and event to close. Main egress.
- PA and lighting derig may take place overnight immediately following the event (TBD).

Sunday 19th July 2026

- All internal spaces derigged (bar infrastructures, medics, welfare etc)
- Main stage derig commences
- Festoon / signage struck
- Catering units to depart
- Generators / power / distro to be decommission / derigged
- Toilets to be pumped and collected

Monday 20th July 2026

- Main stage derig concludes
- Collections - mains stage, towerlights, generators/distro, scaffolding, cabins / marquees / tents / fencing / barriers
- Trackway collected/removed
- Outer heras perimeter removed and collected.
- Final litter picking to be done.

19. Communications

Good communication is key to the smooth and safe operation of an event such as this. On the day of the event, all key event management, security, first aid, and other necessary personnel will be provided with radios.

Mobile numbers of key personnel will be provided, and used as a form of backup communication on the day of the event.

Radio channel list will be as follows:

CHANNEL 1 ELT / Event Control / Security Control / First Aid & Fire Control
CHANNEL 2 Site Management (Power / Toilets)
CHANNEL 3 FOH Operations (Ticketing)
CHANNEL 4 Artist Liaison / Main Stage Production
CHANNEL 5 Bars
CHANNEL 6 Welfare
CHANNEL 7 Artist Liaison / 2nd Stage Production
CHANNEL 8 - Spare / used for longer discussions as required

A 2nd set of radios will be provided on a separate channel, for use by Security and First Aid/Fire, to manage their internal teams, with channels divided as they require by sub-team / area.

Event Control will operate to direct and log all key activities across the site, that fall outwith the remits of Security (who will maintain a Security Log via Security Control) and First Aid / Medics (who will maintain a Medical Log via Medical Control). The Event Control log will be used to record all significant policy decisions made during the event by staff. This log will be available at every Event Liaison Team meeting and will be available for inspection by the Responsible Authorities, as defined in the Licensing Act 2003, at any time.

The premises licence holder shall publish a message on the event website at least 1 month prior to the event containing the following information:

- (a) Challenge 25 Policy for entry to the event and for bar service whilst licensable activities are taking place.
- (b) Disabled access and facilities information
- (c) Details of medical facilities
- (d) Travel information to and from the event site.
- (e) Residents' complaints line.

20. Traffic management

The provisional design of the site proposes to use the Lord Gate Entrance (Gate A as indicated on the site plans) for production and staff ingress and egress. This is however, pending further discussions/advise from a traffic management company, as yet to be appointed.

The provisions plan however is that gate will be managed by security/traffic management, with barriered and managed pedestrian crossing points provided to keep separation between vehicles and persons on foot entering the event.

The intent is also (again, pending further advice from a traffic management company, and the SAG) is to create a taxi pickup/drop off area to the north west of the park, utilising the North Gate Entrance for either taxi ingress or egress (TBC).

No parking will be provided for attendees at the event, and this will be clearly related via pre-event messaging to all ticket holders. Use of public transport will be encouraged, with the most suitable routes advised.

A limited amount of parking spaces will be made available behind the stage for essential production vehicles, and artist parking - though it will be encouraged that artists are (where possible) dropped off and

collected, rather than arriving in a vehicle that needs to stay on site, and staff/crew use public transport and/or make alternative parking arrangements, off of site, where at all possible. A pass system will be developed to manage this, and ensure only essential vehicles are permitted to park on site, and numbers planned and limited in advance.

A limited number of buggies will be provided, for essential production needs of the stages and/or bars.

Vehicle movement will not be permitted within the arena while the event is live/open, unless in an extreme and unexpected circumstance, and with the approval of the site manager. Should this occur, vehicles will be instructed to move at a walking pace, and be banksed by at least 1 x banks person in hi-vis.

Ambulances and/or other emergency vehicles will of course be exempt from this. Where emergency vehicle access is required, the site manager and security teams will liaise, to clear a path/area as needed, at or prior to their arrival.

Main egress for attendees, is expected to be a busy time and potential pinch point, and movement of any production or staff / crew / artist vehicles during this time will be carefully managed. For example, we expect we would need to enforce a 'no vehicles' in/out of Gate A curfew, for a period, during the main egress of the public. Any vehicles needing access for the derig would need to arrive before the event ends, or otherwise wait until the public have cleared the area, before being allowed in. Any artist vehicles needing to exit, may need to also wait.

A Traffic Management Plan will be prepared for the event. This document must be updated as necessary and shall be inserted into the Event Management Plan at least 28 days prior to each event. The Traffic Management Plan shall take full account of the need to ensure, so far as possible, that road closures and other inconveniences to residents are minimised. No licensable activities for the public shall take place without the Traffic Management Plan being agreed and in place 28 days before the event.

21. First Aid, Fire Safety and Welfare

First aid cover, Fire Stewards will be provided for the event. A contractor has yet to be appointed, but the intent is to use one who is either a trusted supplier of WMSH and/or Blanche, or one who is able to come with multiple, trusted good references.

It is also intended to provide a welfare tent / area, separate from the first aid tent, where persons in need of additional care, but not necessarily medical treatment, may be looked after.

On-site fire, medical and welfare provisions will be provided at all times that the public are on site (Saturday 18th July, 14:00-23:00), with allowances made for the fact that First Aid / Welfare may need personnel to remain after the close of the event, if they have persons in their care not yet able to be discharged when the event is over.

Exact Medical and fire provisions are TBC, but will be made in line with the purple guides recommendations, and our suppliers recommendations, given the nature and size of the audience.

Medical and fire staff will record and log all incidents attended by medics/fire, and direct contact liaison with the Ambulance Service and/or other emergency services, as required.

Prior to the public being on site, all contractors who have more than 5 staff working for them on site, must have a suitably qualified first aider in their team who has access to a suitable (and in date) first aid kit.

The Site Management team will, in addition to this, provide a suitably qualified first aider, and within the site office there will be a suitable (and in date) first aid kit, accessible to them.

A first aid log book will be kept at the Site Office.

A full medical and welfare plan shall be provided in due course, once contractors are confirmed.

Welfare

A welfare tent will be provided, to care for persons who may require non-first aid care - a space to sit down, and be helped to find their friends or otherwise get home.

A suitable supplier is currently being contracted, and a full welfare management plan will be provided in due course.

Fire Safety

Fire extinguishers will be provided by a reputable hire company, and be positioned across the site - namely CO2 extinguishers positioned close to all generators, and CO2, Water and Fire Bell stations positioned at the entrance to all key structures (stages, bars, marquees etc). Their locations will (in due course) be marked on the site plan.

Once a contractor has been appointed, a full fire and medical plan, and fire risk assessment, will be provided. However please note below some specific control measures, which will be observed and detailed within that:

- All catering outlets will be at least 2.5 metres apart.
- All food traders will be required to provide in-date and suitably certified fire extinguishers and fire blankets as per their fire risk assessments.
- Suitable means of escape, in the form of sign posted fire exits will be provided. Based on guidance in the "Event Safety Guide" and Government guide to "Fire safety risk assessment - open air events and venues" the venue is considered to be 'lower risk' giving an evacuation time of 10 minutes. The exit capacities in these guides vary from 82 to 109 persons per metre per minute, therefore, an exit capacity of 100 p/m/m has been used. The park itself has multiple exits, on all sides of the site, and the arena site itself will be surrounded by open parkland on 2 out of 4 sides. Entrance and Exit to the arena site is provided primarily via the box office entrance, at the south of the arena. This opening is going to be at a minimum, 10m wide. Assuming only the exit route was used this would give an exit capacity of 100 people x 10m x 10 minutes = 10,000.
- However, an additional exit will also be provided to the north west of the arena, at a minimum width of 5m. Therefore providing an increased total exit capacity of 15,000 persons per 10min (10,000 via the main exit, 5,000 via this additional emergency exit), and/or an alternative exits with a capacity of 5,000 persons per 10min, should a fire break-out next to the main entrance/exit.

22. Security / Crowd Management

A security contractor has yet to be appointed, however is currently being tendered to several known, trusted and reputable suppliers. A full security and crowd management plan will be provided in due course, however an overview and key aspects that will form the development of this plan are provided below.

There will be a mixture of SIA and non-SIA security staff / stewards for the event.

24/7 cover of the site perimeter will be provided from the commencement of the build, to the completion of the derig and final equipment collections, from Tuesday 14th July 2026 08:00 to Monday 20th July 2026 18:00.

A dot plan will be provided, identifying key static security positions, to include:

- Ingress / egress points
- emergency exits
- FOH / stage security at crowd barriers
- Bars and catering outlet points

In addition to this, suitably sized mobile deployment teams will be able to provide roaming support across the arena. Including a "Spotting Team" (to consist of 3 x persons) will be employed at the event for the sole purpose of spotting and reporting potential Drug Use and thefts from bags.

Bag checks and searches will be performed upon entry to the event, with a list of prohibited items made clear in pre-event messaging to ticket holders, and at the point of entry, where notices will be clearly displayed informing guests that searches will be taking place, and the list of prohibited items. This will include (but is not limited to):

- Knives, guns and weapons of any kind.
- Alcohol
- Glass containers
- fireworks/flares, laser pens
- drones, professional recording equipment (except for approved press/photographers)
- large sound systems
- Illegal substances, nitrous oxide

The premises licence holder shall ensure that **all persons are searched, and all bags searched as a condition of entry. Searching wands are to be used. There will be a searching Policy for all staff and patrons to be fully searched. The use of passive Drug Dogs is also to be detailed in the security plan and searching Policy.**

There will be a zero tolerance policy to any drugs or psychoactive substances entering or to be in the possession of anybody on the site, and incidents where drugs are found will be reported to the police. **A written drugs policy (to be provided) shall be in place, and agreed with the relevant authorities, as well as an ejection policy.**

A suitable CCTV provider is currently also being tendered for, though the event will include a suitable closed-circuit television (CCTV) system, which will be always in operation whilst members of the public are in attendance. The CCTV system will record images to cover all areas of the licensed site to which the public have access (save for toilets). The CCTV system will record images to cover external areas used by those attending the event, such as queues and car parks. At least one member of staff will be on duty at the premises who can operate the system and download recorded images. These images will be downloaded and provided immediately on request to an officer of a responsible authority. The CCTV system will be

capable of recording images that will be of good quality and will contain the correct time and date stamp information. The CCTV system and images will be kept in a secure environment to which members of the public will not be permitted access. CCTV recordings will be retained by the premises licence holder for a minimum of six months following the event.

The applicant/ premises licence holder for this premises licence is BRCRDS Ltd. A nominated representative of the Premises Licence Holder shall be based on site in the Event Control Room from where they can manage the event (likely the Event Controller).

In addition to the above, SIA security shall wear body worn video cameras, and all footage is to be made available to police or council officers upon request. Where any seizure of suspected illegal drugs takes place, a Body Worn capture of the seizure will be retained by the Premises Licence Holder for a period of 6 months and made available to the Police on request.

23. Care of lost children / Vulnerable persons.

Children will not be in attendance at this event (the event will be open to those aged 18+ only), and given the nature of the event, it is not expected that a high number of vulnerable adults will be in attendance.

However, should any attendees and/or staff find themselves in a vulnerable position (should they become lost/confused, for any reason), they will be cared for by the first aid and/or welfare team as required.

2 x designated Vulnerable persons officers (VPOs) will be appointed for the event (by Welfare or security TBC). These persons will be suitably trained for the role, with suitable sign-posting information for anyone who may need to be identified to the police or social services for on-going care/supervision. The VPOs will also possess suitable DPS checks/clearance for the purposes of safe guarding. The VPOs will have undertaken WAVE (Welfare and Vulnerability Engagement) training.

Vulnerable persons will always be cared for by a minimum of 2 people.

The event will implement the Ask for Angela Scheme to deal with recognising and addressing vulnerability and sexual violence.

24. Extreme Weather Management Plan

The event management team / Site management team will monitor the MET office forecast for expected weather and any specific weather warnings, in the lead up to and during the event.

All suppliers providing structures (marquees, stages etc), will be asked to provide the wind management plan for their structure, confirming the wind rating of the structure, and what procedures must be enacted in case of high winds. Including (but not limited to): closing / opening sides, contacting the supplier to take the structure down, evacuating the structure and/or evacuating the site.

In case of hot weather (and in general) water will be provided to guests and staff free of charge and will be readily available. Sun cream will also be available at the site office for staff and crew, and those working outside in hot weather will be reminded to stay hydrated and to take regular breaks into the shade. Guests will be advised to prepare for hot weather, to stay hydrated and use sun cream, to cover up as needed, and

while expected generally to provide their own - sun cream will be available within the welfare and first aid tents for those who require it.

Guests and staff are also advised to be prepared for wet weather, to wear waterproof clothing and/or suitable footwear.

Additional trackway will be available for use to protect the ground as required, and maintain safe use of key ingress / egress points.

In the case of extreme rain, the event management team will review the situation and where necessary evacuate the site.

See further detail of the extreme weather management in **Appendix A**.

25. Emergency procedures

It is the intention of the event management team to have as little impact on local emergency services as possible. Every effort will be made to supply services to deal with or contain accidents, injuries, or minor incidents. The Security provider, Production/Site Teams, Medical Team and Welfare team will provide professional and experienced personnel and equipment to deal with issues of crime & disorder, manageable fire, treatable illnesses, or injuries. With careful planning and management on site, there should be no reason to call emergency services except in extreme circumstances.

In case of emergency or series incident, the following procedures will be enacted:

CODE AMBER – to be used when a situation warrants additional support by security, first aid, or potentially the emergency services. For example, “Security Point B to Event Control, Code Amber, smoke seen coming from the behind the food outlets”.

At this point, Event Control would initiate the following procedures:

- Without delay, instruct the closest security personnel to go to the affected area, assess the situation, and report back via the radio to Event Control.
- Alert Gold ELT to the situation, and with their approval go to Amber Alert.
- Direct Medics and/or other security teams to be on standby or direct them to the incident as required.
- Report the ‘Code Amber’ message to all radio users on all channels.

Upon receiving the ‘Code Amber’ message, Available Gold and Silver ELT members should report to the affected area (as it is safe to do so) to assess the situation.

All other radio users must:

- Cease all but essential radio communication
- Standby and listen out for further instructions
- Consider evacuation routes within their area, and ensure they are cleared for egress (should they be required)

- Brief the Stage Manager that a Code Amber message has been heard, and direct them to be prepared to make an announce from the show stop script, in case they should be required to make an announcement

Having reviewed the situation, if Gold / Silver ELT members feel the situation has been suitably contained, they will relay to Event / Security Control, to report to all other radio users: 'Stand Down Code Amber'. Standard operating procedures can then be returned to.

CODE RED - If a Code Amber situation cannot be contained or has developed to the level of a serious incident requiring Emergency Service assistance (a "999" call), the most senior ELT person attending the scene shall make a Code Red decision and radio this to Event / Security Control. For example: "Security Point B to Event Control, Code Red, a food vendor's vehicle is on fire, large flames seen". This designates that a serious incident is in progress, and assistance is required from the site services, and the emergency services.

Upon receiving this report, Event Control will:

- With Senior ELT's approval, call 999, and request the appropriate emergency services for assistance. Describe what has happened, and where, indicating the grid reference and street name. Identify a suitable rendezvous point.
- Dispatch a security supervisor to the rendezvous point, to meet the arriving Emergency services.
- Report the 'Code Red' message to all radio users on all channels, and direct them to evacuate, if necessary (and in which direction), or otherwise to clear public away from the affected area.
- Dispatch site services as required, such as first aid or security, to the area, if this has not been done so already.
- With the approval of Senior ELT, instruct the Stage Manager to make the appropriate pre-scripted announcement (as required).
- Dispatch all security personnel to enact evacuation procedures for their area / the area of the incident.
- Dispatch security personnel to secure the emergency access route to the incident.
- Evacuate their areas as directed.
- Help all persons on site to move calmly to the nearest exit point, away from the incident and away from arriving emergency services.
- Personnel dealing with traders / bars etc inside the evacuation area, will ask them to cease trading and evacuate.

Once the incident has been satisfactorily dealt with, ELT Gold will instruct the call "Stand-down Code Red" to be made. Event / Security Control will communicate this to all radio holders. Standard operating procedures can then be returned to.

Depending on the nature of the incident, and under advice from attending police, a phased handover of control of the incident area to the Police Operational Commander may take place (see 'Major Incident' procedures below).

Depending on the nature of the incident this may entail a proportion of the event area, or the entire event area.

MAJOR INCIDENT

WHAT CONSTITUTES A MAJOR INCIDENT?

A Major Incident is any emergency that requires the implementation of special arrangements by one or more of the Emergency Services, the NHS or the Local Authority for:

- The rescue and transportation of a large number of casualties.
- The direct or indirect involvement of a large number of people.
- The handling of a large number of enquiries likely to be directed by the public and the news media usually to the police.
- The need for large scale combined resources of two or more of the Emergency Services.
- The mobilisation and organisation of the Emergency Services and supporting organisations notably the local authority to cater for the death, serious injury or homelessness of a large number of people.

A major incident will in general include the involvement either directly or indirectly of a large number of people but usually the risk of a major incident has been identified as fire, serious medical emergency, controlled evacuation as the mandatory response to suspected and unconfirmed incidents such as fire alarm or bomb warnings, overcrowding, collapse of temporary structures or catastrophic failure of permanent structures.

DECLARATION OF A MAJOR INCIDENT

When a Major Incident is declared, all ensuing activities have the following aims:

- Preserve Life
- Protect Property
- Safeguard the wider environment
- Ensure the safety of staff and attendees at the event
- Respond effectively to any given emergency
- Reduce the impact on the local community
- Ensure a high degree of public confidence through the professional conduct of all staff
- Restore normality

The decision to declare a Major Incident lies with the Security Action Group of authorities. If the emergency reaches critical or there is serious concern for public safety, the event will be handed over to the Police.

26. Health & Safety management

WMSH will be responsible for the collating and reviewing of all supplier RAMS, and as per Construction Design Management Regulations 2015, will act as the Principal Contractor.

WMSH will oversee Health and Safety on-site, and provide an overall event risk assessment in due course.

Peppermint Events (as the main bar and catering provider) will be responsible for on-site supervision of the bar and catering outlets, ensuring their adhesion to policies as outlined within this EMP, licensing conditions, and their own risk assessments.

All staff and contractors will be required to complete a site safety induction, prior to commencing work on site. This will be overseen by WMSH. A copy of this, and the events Health & Safety Policy, will be provided in due course.

27. Special Effects

There are no plans to utilise special effects at the event at this time.

There will be no special effects or lighting which could impact on those with photosensitive epilepsy.

28. Cancellation plan

Should the event need to be cancelled for any reason, prior to the start of the event, all ticket holders will be contacted via the email with which they used to book their tickets, and posts will be made on the relevant social media groups / channels.

Signs will be posted at the entrances to the venue, for anyone who does not receive the message.

Should the event need to be cancelled once it has already begun, messages will be read out on the PA system from the main stage. Messages will also be put on screens, and event/security staff will be briefed on what to tell people, and how to direct attendees to calmly egress the site.

29. Noise management plan

The Event Management team are currently in discussions with **F1 Acoustics**, who will advise on and provide a suitable noise management plan in line with the events agreed upon licensing conditions. They will also be present on site, to perform monitoring, and ensure the event operates within the agreed upon limits.

The noise consultant will maintain a record of all measurements which will be available for inspection by any authorised officer of the responsible authorities and shall be securely retained by the premises licence holder for a period of 6 months after each event.

A full noise management plan will be provided in due course, taking into account all sources of noise associated with the event, and show full compliance with the Code of Practice on Environmental Noise Control at concerts (published by the Noise Control Council ISBN 2900103515 or as amended).

The Noise Management Plan will include arrangements for preventing or controlling any over- run of the event.

A noise propagation test will be undertaken and completed in the morning prior to the start of the event or the day before the event. Any testing of sound equipment will not take place before 10:00hrs and will last for a maximum of 2 hours on any one day.

Amplified Music from the licensed site will be inaudible inside noise sensitive properties after 2300hrs with windows open in a manner for typical ventilation.

F1 Acoustics will provide a consultant and the required noise monitoring instrumentation for the duration of the event. Duties and noise monitoring kit included are:

- Undertake sound propagation tests on the morning of Saturday 30th May before the event opens.
- Sound control throughout the event on 18th July; on-site from 11:00. This will include regular off-site sound monitoring to verify compliance with conditions relating to noise in the Premises Licence, investigation and assessment of any complaints relating to music noise and liaison with the festival management, sound system providers, sound engineers and the local authority to maintain compliance with the Premises Licence.
- Provide a Class 1 sound level meter with 1/3 octave band measurement capabilities for regular attended off-site noise monitoring at the nearest noise sensitive receptors.
- Supply and install a continuous on-site noise monitoring kit, to be installed at the sound desk positions of the main stage to provide a real-time live display of stage sound levels to the sound engineer and maintain a log of stage operating sound levels.
- Provide a noise compliance report after the events detailing a summary of the on-site and off-site noise levels measured throughout the event, complaints received and any actions.

Specifically, the Event Management Team have committed to the following:

1. The Event Management Team shall employ a team of suitably qualified Noise Consultants to monitor on site and off site noise. Off site noise levels will be agreed with London Borough of Haringey Environmental Health Officer in advance.
2. A Noise Management Plan (NMP) shall be submitted to the Licensing Authority and Environmental Health at least 30 days prior to the event.
3. The NMP shall include (but not be limited to):
 - a. Site layout showing stage, speaker orientation, and noise sensitive premises;
 - b. Details of all sound systems and contractors;
 - c. Predicted noise contours;
 - d. Noise monitoring methodology;
 - e. Noise mitigation measures;
 - f. Complaints procedure;
 - g. Contact details for Event Control and the appointed Noise Manager.
4. The sound systems of the principal stages will be available for testing by the Licensing Authority at least 24 hours before the event. All testing of amplified equipment before the event will be agreed with The Licensing Authority.
5. All loudspeakers shall be positioned and oriented to minimise noise impact on nearby residential properties.
6. Sound systems shall include appropriate limiting, directional arrays (where practicable), and real time level control. (NB: the limiting / real time level control will be the sound desk, associated processing and AF Live)

7. The Officers of the Licensing Authority will be given unrestricted access to the sound mixing positions and backstage areas of the stages for the purpose of sound level measurements and communication with the mixing engineers via the event noise consultant.
8. Within the parameters of the agreed off-site limits, the Noise Manager will monitor and the on site levels we set to achieve those off-site limits. We will use sound level meters conforming to BS EN 61672-1:2013 Class 1 for off-site measurements and Class 2 for on-site monitoring. Using a Class 2 sound level meter on-site is in-line with the Pop Code guidance.
9. The Licensing Authority will be setting/agreeing specific off-site limits, which we will we monitor, as well as the on site levels we set to achieve those off-site limits.
10. The Premises Licence Holder will have full control over all amplified noise sources on site and will arrange for any noise sources to be reduced or eliminated.
11. Site Security will be briefed to ensure that unauthorised amplification equipment is not brought onto the site. Any unauthorised equipment will be confiscated and returned post event.
12. Any noise propagation tests, rehearsals or sound checks will take place between 1000 and 1800hrs for a maximum of 2 hours unless otherwise agreed by the Licensing Authority.
13. The Premises Licence Holder will take all reasonable steps to ensure that a leaflet drop is carried out locally in advance of the events advising of a complaints line. It must also advise if there are to be fireworks at the event. This line must be installed on site and manned throughout the open hours of any events. All calls to this line are logged and the log made available to the Licensing Authority at all times.
14. All amplified music shall cease by 22:00
15. Community Liaison will take place to consult with local residences about any concerns surrounding the event, and do our best to address those concerns.

30. Nuisance Complaints Line

The Event Management Team will provide and advertise a nuisance complaints line and have a system for responding to complaints throughout the duration of each event.

This will most likely consist of a mobile number - monitored by a member of the Festival Management Team for the duration of the build, break and live event. Records of any calls shall be made, and kept for a period of 6 months after each event and will be made available to the Local Authority on request.

Phone Number TBC

The number shall be featured on the events website, and social media channels.

Appendix A - Extreme Weather Action Plan

The purpose of this policy is to outline the procedures in place for extreme weather occurring during the event, but also during the build and derig phases.

1. Measuring Wind Speeds

All wind speed should be measured in 'clean' air avoiding turbulence and shelter from surrounding features. Ideally this will be achieved by sitting the anemometer on a 10m high mast which is located at least 60m away from all large obstructions, trees, etc. In many cases this will not be possible, and the anemometer will need to be fixed to the temporary structure itself. In this case, the anemometer should be **mounted at a height of at least $((1.3 \times H) + 1m)$ where H is the maximum height of the structure on which the anemometer is mounted.**

Locations of anemometers on site:

- On top of the main stage

However, WMSH will not rely solely on the site anemometer. Careful monitoring of several weather websites will be carried out throughout the build, break and show.

Additionally, all crew, especially supervisors, are experienced in working outdoors, and will be able to assess the state of the wind by using their experience and the table below. If venue or structure supervisors are concerned about the wind speed and have not heard from the Site Office, they should contact the Site Office for confirmation of the wind conditions.

Estimating Wind Speeds with Visual Clues [[printable version .pdf](#)]

| Beaufort number | Description | Speed | Visual Clues and Damage Effects |
|-----------------|-----------------|--------------|---|
| 0 | Calm | Calm | Calm wind. Smoke rises vertically with little if any drift. |
| 1 | Light Air | 1 to 3 mph | Direction of wind shown by smoke drift, not by wind vanes. Little if any movement with flags. Wind barely moves tree leaves. |
| 2 | Light Breeze | 4 to 7 mph | Wind felt on face. Leaves rustle and small twigs move. Ordinary wind vanes move. |
| 3 | Gentle Breeze | 8 to 12 mph | Leaves and small twigs in constant motion. Wind blows up dry leaves from the ground. Flags are extended out. |
| 4 | Moderate Breeze | 13 to 18 mph | Wind moves small branches. Wind raises dust and loose paper from the ground and drives them along. |
| 5 | Fresh Breeze | 19 to 24 mph | Large branches and small trees in leaf begin to sway. Crested wavelets form on inland lakes and large rivers. |
| 6 | Strong Breeze | 25 to 31 mph | Large branches in continuous motion. Whistling sounds heard in overhead or nearby power and telephone lines. Umbrellas used with difficulty. |
| 7 | Near Gale | 32 to 38 mph | Whole trees in motion. Inconvenience felt when walking against the wind. |
| 8 | Gale | 39 to 46 mph | Wind breaks twigs and small branches. Wind generally impedes walking. |
| 9 | Strong Gale | 47 to 54 mph | Structural damage occurs, such as chimney covers, roofing tiles blown off, and television antennas damaged. Ground is littered with many small twigs and broken branches. |
| 10 | Whole Gale | 55 to 63 mph | Considerable structural damage occurs, especially on roofs. Small trees may be blown over and uprooted. |
| 11 | Storm Force | 64 to 75 mph | Widespread damage occurs. Larger trees blown over and uprooted. |
| 12 | Hurricane Force | over 75 mph | Severe and extensive damage. Roofs can be peeled off. Windows broken. Trees uprooted. RVs and small mobile homes overturned. Moving automobiles can be pushed off the roadways. |

(ref: <https://www.weather.gov/pqr/wind>)

2. Wind Risk During Different Phases of the event

During the load in and out, there are hazards associated with the erection and dismantling of Temporary Demountable Structures.

The use of MEWPS/Plant can also be hazardous in high winds or on waterlogged surfaces.

During the show, the principal hazard is structural collapse while at crowd capacity. All structures require a sign off from the erectors.

3. MEWPS/Plant and Wind Management Protocol for Operators

Generally, it is accepted that the maximum wind speed in which an operator can work comfortably, is **28mph for Scissor Lifts[1]** and **Cherry Pickers[2]**.

This can be checked with the Site Office, measured with an anemometer, or can be estimated using the Beaufort Scale of Wind Force 6 (large tree branches in motion). It is very important to realise that wind speed increases with height and may be 50% greater at a height of 20 metres above ground level.

Crew should be aware of the shielding and funnelling effects of high buildings, which may cause high wind speeds on days when the wind speed in open areas is low.

Additional care must be taken when handling building cladding, sheet materials, panels, and other such materials, which can act as "sails" and seriously affect the stability of a MEWP, especially in gusty wind conditions. For the same reason, signboards and the like must not be applied, even temporarily, to the platform. This is also relevant for any extraordinary lifts by tele-handler.

Protocol for Operators of Scissor lifts or Cherry Pickers:

When **gusting at 25mph, and the general wind speeds** are increasing, the Site Office will call around all supervisors and check what Cherry Pickers are being used outdoors. The Site Office will issue a warning that wind conditions are becoming unsuitable for cherry picker use.

If gusts reach **28mph**, all crew working on cherry pickers will be required to stop work, and lower the basket until Site Office clears the site for continued working

4. Wind Management Protocol for Structures

Wind speed is monitored by The Site Office via on site anemometer, websites, and actually observing the site (the state of awnings, pop ups etc). If the forecast is for increasing wind speeds, storms etc, Event Control / Festival ELT will be advised. Event Control / Site Management / ELT will co-ordinate the response. The Site Office will contact all contractors to advise them of the situation. Using the table below, a priority calling system will be used in order to contact the management of the structures with the lowest limits first.

If wind is blowing steadily **around 25mph (average wind speed)** - the site should be regularly checked for loose hoardings, awnings, damaged fencing, trader pop up shelters, etc. The Site Management Team will monitor the most vulnerable structures.

Contractor “babysitters” will be contacted by the Site Office as the wind escalates. Care will be needed to ensure that public do not overfill other structures that may be reaching their tolerances in the wind conditions.

Gusts are more complicated as they do not create steady forces. **If gusts are part of an upward trend, once they reach 50% of the limit, contractors and venue managers will be requested to actively monitor their structures.**

If gusts increase to 75% of the structure limits, positive action will be required, as per advice from the structure’s contractor. It is worth noting that some structures require all the sides to be opened, where some require in this instance for all sides to be closed – and it is not for the festival management team to assume which is correct.

If the wind blows steadily at increasing speeds, then **close-down of structures will need to be enacted as the wind speed reaches 75% (average wind speed) of the structure limits.**

At gusts of 90% of the structure’s limits, the evacuation procedures may need to be enacted especially if the wind speeds are increasing overall. This can create problems so this will need to be done with quick and dynamic consultation between the Contractor, Event Management Team, and the ELT, considering all variables. **No evacuation will be enacted without consultation between all senior members of the management team.**

Please see the above protocols summarised within the table below, for ease of use on-site:

| Wind Speed | Average or Gusting | Action |
|------------|--------------------|--|
| 25mph | Average | <p>the site should be regularly checked for loose hoardings, awnings, damaged fencing, trader pop up shelters.</p> <p>Contractor babysitters / response teams contacted, to be on alert, and review procedures considering current conditions.</p> |

| | | |
|--------------------------|---------|---|
| | | The most vulnerable structures should be identified, and monitored. |
| 50% of structural limit | Gusting | contractors and venue managers will be requested to actively monitor their structures. |
| 75% of structural limit | Gusting | Positive action as per contractor advise (opening / closing sides). |
| 75% of structural limit | Average | Consider close-down of structures. For smaller structures (like 3x3 pop up shelters) which have a low wind rating, this may involve taking it down entirely, where it is safe to do so. |
| 90% of structural limits | Gusting | Site / Full Area evacuation procedures may need to be enacted. |

Wind Rating of Structures on Site:

*Excel to be created as structures booked / confirmed.

5. General Wind Action Plan

Please see below the actions to be taken, for **average wind speed readings**, or with **rising gust speeds**, across the site, in addition to the actions outlined above relating to structures / marquees.

11 m/s (25 mph)

- Study visual indicators
- Monitor wind speeds and gust trends

- Monitor forecasts
- Remove Heras scrim and flags if necessary.
- During build / break - the Site Office will call around all supervisors and check what Cherry Pickers are being used outdoors. Site Office will issue a warning that wind conditions are becoming unsuitable for cherry picker use.
- The site should be regularly checked for loose hoardings, awnings, damaged fencing, trader pop up shelters.
- Contractor babysitters / response teams contacted, to be on alert, and review procedures considering current conditions.
- The most vulnerable structures should be identified, and monitored.

12 m/s (27 mph)

- Visual indicator – fencing beginning to topple
- Visual indicator – flags leaning
- Regular Wind Speed readings
- During build / break - If gusts reach 28mph, all crew working on cherry pickers will be required to stop work, and lower the basket until Site Office clears the site for continued working

14 m/s (31 mph)

- Traders to remove banners if necessary.
- Structures monitored.
- Marquees / stages checked.
- Managers to report on visual indicators at regular intervals

16 m/s (36 mph)

- Visual indicator – smaller bins blowing over
- Site Manager to communicate wind speed trends every 30 min to key management.

18 m/s (40 mph)

- Prepare to evacuate all enclosed structure non-stage structures.
- All stage managers to prepare for show stop.
- Marquee suppliers to check stakes and bracing on all marquees.
- Channel 1 – Essential radio traffic only
- All non-essential vehicles to stop all movement (clear security briefing for all gate personnel).

20 m/s (45 mph)

- All key personnel on stand-by for full evacuation
- Main Stage structure inspections and all crew on standby
- All marquees to be evacuated including Medical Tent.
- Marquee supplier to check stakes and bracing on all marquees.
- Gate staff to ensure all exit routes and barriers removed.

22 m/s (49 mph)

- Show Stop at Main Stage and implement evacuation.
- Refer to Full Evacuation Plan

In addition to the above:

Should winds be high (repeated wind-speed readings, or with rising gust speeds of 15mph or more), and then settle, structures should still be checked for visual indicators that integrity is maintained, with particular care taken to check that ground pegs are still secure in the ground, and poles (particularly in stretch tents) are still secure – as it has been a known for the sail to rise, and the poles to move.

Where there are concerns, a structure may, with consultation with the ELT be evacuated, and cordoned off with hazard tape, until the supplier is able to come and rectify any issues.

6. Lightning Strikes

Lightning needs to be considered as a potential risk to both workers and audience. It is generally considered that a distance of 6-8 miles between the site and the storm is an acceptable risk. Therefore, this site will work to the 30-30 rule. During the build and break, the response to a lightning threat will be co-ordinated by the Site Manager. During the show any response will be co-ordinated by ELT. All significant structures will be earth bonded.

The weather will be monitored regularly via the internet. If there are storms in the area, all staff and crew will be informed that a response may be required in the immediate future.

The real time weather radar websites (<http://www.raintoday.co.uk> and <http://www.nowcast.co.uk/lightning/> will be closely monitored to determine direction of storm). If lightning is observed, and the time taken for the thunderclap to be heard is greater than 30 seconds, then the site will remain at alert. If it is less than 30 seconds, the following will apply:

Protocol During Build and Break:

All Crew and Security will be informed immediately. All rigging, roof work, and lifting operations will stop immediately, leaving equipment in a safe state.

All staff and crew will be advised to keep clear of trees and structures.

If lightning is in the immediate vicinity, all crew and staff will be directed to sit in vehicles or move to a steel-clad cabin. Office workers will need to stop work on electrical appliances. Care is needed to ensure people sit away from walls, and they should not touch the shell of either the car or cabin.

Work at risk of lightning strike will only resume 30 minutes after the last heard thunderclap.

Protocol During the show:

All of the above remains valid for Technical, Office and Site Crew.

Once the storm is within 10 miles of the site, ELT shall convene and the rest of the Management Team and staff will be informed and staff stood by.

ELT must consider the Pro's and cons for the three options available when faced with an imminent electrical storm.

- A. Full show stop, across the site leading to potentially uncontrolled crowd movements across site, overcrowding of indoor venues and an egress towards the nearby roads, to treelines.
- B. Partial Show Stop, Stopping activity on the most at risk stages and isolating the electrical equipment. The most at risk stages are The Main Stage, and Secondary Stage. However no area of the site is immune to lightning strikes. The main hazards of this option are significant crowd movements across the site and significant crowd impact on any closed structures as per the full show stop.
- C. Continue running the event with the obvious risk of a lightning strike in a crowded area yet reducing the risk of crowd issues.

This will be very dynamic decision making. One option to reduce the severity of strike is to assess the density of crowds around the site. Areas of high density are at risk of more casualties; therefore, it is advisable to disperse crowds if it is possible to do safely. For example, many people will be at main stage during the evening, around a raised metal structure. It would be worth considering delaying or stopping the show to prevent the large congregation of people in one area.

The decision will need to be made in good time to allow Event Control to contact the Stage Managers to enact show stops either site wide or locally.

The decision must be made and agreed by all parties and the decision-making process logged.

If the decision is made to close some or all of the event, the following message should be broadcast to the audience via Stage PA's:

"Ladies and Gentlemen, due to an imminent electrical storm we are required to temporarily close this stage. We will re-start as soon as the storm has passed. Please stay well away from metal structures and do not shelter under trees. If you decide to leave the arena, do not rush or push, consider the safety of the people around you"

In case of a partial show stop it is advisable to stop the music on all other stages. It is to be expected that the public will run to shelter in any available structure. This will be close to impossible to stop. Therefore, the best option maybe is to stop the entertainment, take the energy out of the audience and let it become a temporary shelter.

The same safety information needs to be imparted to all stage crew and artists. The stage should be powered down and electrical equipment isolated. Crew and artists should remove themselves to an open area, vehicle, or steel clad portacabin.

Due to potentially dry land conditions, a lightning strike either on or off site could start a significant fire, especially if the strike is on, or adjacent to a standing crop. All staff must remain vigilant and at the first sign of fire inform event control who will inform the events own fire response team, who may where necessary request Event Control call the Fire Service on 999.

7. Rain

Rain can create problems for any festival. These problems are as follows:

- Fabric of the site (un-even surfaces, slopes etc) can become slippery, resulting in slips trips and falls.
- Emergency Access and Egress can become more difficult.
- Anchors for any temporary structures can become inefficient resulting in unstable structures.
- Any enclosed structures can quickly become overcrowded, resulting in crushing and possible crowd disorder.

Controls for wet weather:

- There will be a spare / excess supply of plastic track mat kept on reserve, to limit any excessive slippery areas.
- Excessive slippery areas will be isolated using hazard tape and Stewards if necessary.
- There will be plastic track mat laid down in key areas of the site prior to the event.
- All temporary structures will be monitored for anchor slip and will be signed off by the erector for the prevailing conditions.

8. Hot Weather

All Staff and Contractors are reminded within the Safety Induction Briefing that this is an outdoor event, and that they need to ensure that they and their staff are prepared for a range of weather conditions – including suitable warm clothing, wet weather clothing, sun block, sun hats, and access to hot and cold drinks as required.

In addition to this, drinking water will be freely available at multiple locations across the site for both staff and members of the public. The location of these will be marked on the site map and highlighted using overhead signage and/or flags.

Should high temperatures and high sun exposure be forecast during the event, build or break, then the events's management team will ensure there is adequate sun cream available at the site office, and staff will be additionally reminded to wear sun hats, to seek shelter as/when they are able to in any of the multiple marquees / stretch tents around the event site, and to remain vigilant for the signs of heat exhaustion and sun stroke. Attendees may be reminded similarly, via the stage's compares, and via social media posts, and encouraged to bring their own sun cream (though limited supplies for the public will be available at the site office / medical tent).

Anyone (staff or attendees) who reports feeling the effects of heat exhaustion or sun stroke, will be encouraged to report to the first aid / medical tent for assessment / treatment as required. Symptoms of sunstroke (as detailed on the NHS website[3]) may include:

- tiredness
- dizziness
- headache
- feeling sick or being sick
- excessive sweating and skin becoming pale and clammy or getting a [heat rash](#), but a change in skin colour can be harder to see on brown and black skin
- cramps in the arms, legs and stomach
- fast breathing or heartbeat
- a high temperature
- being very thirsty
- weakness

The symptoms of heat exhaustion are often the same in adults and children, although children may become irritable too.

If someone is showing signs of heat exhaustion they need to be cooled down and given fluids.

In the case of prolonged high temperatures in the lead up to the event, resulting in very dry ground, and a heightened risk of wildfire resulting from this, event organisers will review the fire risk assessment and consider what additional measures may be required. Including (but not limited to):

- Increasing the number of litter pickers or refuse collections (to avoid the build-up of waste / sources of ignition).
- Requesting attendees / staff not to drop cigarette ends on the ground.

[1]

<https://www.genielift.com/en-gb/aerialpros/how-wind-rating-requirements-impact-scissor-lift-design-and-safe-use>

[2] https://www.rapidplatforms.co.uk/news/how_to_judge_site_safety_in_windy_conditions

[3] <https://www.nhs.uk/conditions/heat-exhaustion-heatstroke/>

Appendix B - Further Terms relating to Prevention of Crime and Disorder, Public Safety, and Prevention of public nuisance

THE PREVENTION OF CRIME AND DISORDER

1. No licensable activities shall be permitted to take place under this licence unless the Event Management Plan, Noise, Health & Safety, Fire Risk Assessment, Security plan, Crowd and Traffic Management Plan for that event have been approved by The Haringey Safety Advisory Group one month prior to the event date.
2. Any deviation from this documentation during the event shall only be made in exceptional circumstances, and the details shall be recorded in the event log with detailed reasons at the time. These changes will be raised at the next available Event Liaison Team meeting onsite.
3. The event capacity is capped at 4.999 capacity.
4. The Licence holder must ensure that staff undertake WAVE (Welfare and Vulnerability Engagement) training. Suitable trained staff to be onsite to deal with any issues arising of this nature.
5. The Licence holder must implement the ask for Angela Scheme or a similar Policy to deal with recognising and addressing vulnerability and sexual violence.
6. The event will use and maintain an event log. This will be kept up to date by Event Management and will be used to record all significant policy decisions made during the event by staff. This log will be available at every Event Liaison Team meeting and will be available for inspection by the Responsible Authorities, as defined in the Licensing Act 2003, at any time.
7. There shall be a written drugs policy in place for the event. This policy will be agreed between the licence holder and the Police Licensing Team in writing and this policy will be implemented whilst licensable activity is taking place.
8. This event will include reference to psychoactive substances and must ensure a zero-tolerance policy in this area.
9. There will be a written ejection policy in place for the event. This policy will be agreed between the licence holder and the Police Licensing Team in writing and this policy shall be implemented whilst licensable activity is taking place.

10. The premises licence holder will ensure that customers will not be allowed to bring their own alcohol on to the site.

11. The premises licence holder will ensure that customers do not bring glass bottles onto the site.

12. Contact telephone numbers for the designated premises supervisor, event managers and site managers shall be provided to Haringey Safety Advisory Group 14 days prior to the event.

13. No staff member while on duty and / or in uniform will consume alcohol or drugs on site or be under the influence of alcohol or drugs at any time whilst working.

14. All accidents, however minor, will be recorded in the on-site accident book and be reported to the event management team where applicable within 24 hours.

15. The premises licence holder shall publish a message on the event website at least 1 month prior to the event containing the following information:

(a) Challenge 25 Policy for entry to the event and for bar service whilst licensable activities are taking place.

(b) Disabled access and facilities information

(c) Details of medical facilities

(d) Travel information to and from the event site.

(e) Residents' complaints line.

16. The premises licence holder shall ensure that there are measures in place to accurately record and monitor entry numbers to the site. Upon request by a responsible authority, as defined in the Licensing Act 2003, the holder of the premises licence or an agent on behalf of and under the authority of the licence holder shall provide precise information regarding the number of people present on the site at the given Time.

17. The premises licence holder shall ensure that all members of staff and SIA personnel have received training commensurate to their role and have been fully briefed prior to the start of the event on the information contained within the Event Management Plan documents relevant to their role.

18. The premises licence holder shall have procedures in place to:

(a) Manage the occupancy levels within areas to enable a safe and quick evacuation in the event of an emergency; and

(b) Allow unrestricted and unobstructed access for emergency vehicles.

(c) The premises licence holder shall ensure that all persons are searched, and all bags searched as a

condition of entry. Searching wands are to be used.

19. The premises licence holder shall ensure that any person appearing to be under the influence of illegal drugs shall be refused entry.

20. Any person deemed unfit due to drink or drugs at the event shall be asked to leave the event after organisers have considered that it is safe for them to leave the site.

21. A security plan must be submitted to the Local Authority and the Police one (1) month prior to the event and signed off by the SAG. In this security plan there must be a searching Policy for all staff and patrons to be fully searched. The use of passive Drug Dogs is to be detailed in the security plan and searching Policy and is to be signed off by the SAG one (1) month before the event and not be altered without prior consent from the Local Authority and the Police Licensing Team.

SIA security during the event will be employed to control entry to the event, to deal with any anti-social or disorderly behaviour during the event, to de-escalate confrontations, to deal with the ejection of people from the event, to assist management in liaising with the Police regarding instances of crime and to assist with ensuring that the event's dispersal policy is adhered to.

22. SIA security shall remain at the premises until patrons have vacated the event and until at least 30 minutes after the event ended.

23. SIA Security staff shall be easily identifiable by hi-visibility garments being worn.

24. SIA security shall wear body worn video cameras, and all footage is to be made available to police or council officers upon request.

25. Last entry to customers shall be 20:00hours. There shall be no admittance to customers after this time.

26. The licence holder shall ensure that patrols of the site area are performed by security staff of the site whilst the site is closed to the public.

27. A response team staffed entirely of SIA licensed personnel shall be available for deployment during the Event.

28. Where any seizure of suspected illegal drugs takes place, a Body Worn capture of the seizure will be retained by the Premises Licence Holder for a period of 6 months and made available to the Police on Request.

29. There shall be a fence around the full perimeter of the licensable area. All fencing used shall have no

gaps greater than 30 cm in the bottom and shall be at least 2 meters high. The only exemption to this is where there are entrances and exits, or existing fence lines in existence which are deemed suitable both by the event organisers and the Met Police.

30. No alcohol should be taken out of the licensed area.

31. All staff shall be issued with a wristband, lanyard, or similar, which identifies them as staff working at the event.

32. The specific number of volunteers, stewards, marshals and frontline SIA staff shall be recorded in the Event Management Plan. They will be based on a capacity of staff and customers for the entire licensable area. The numbers of staff will reflect the different challenges of the individual days various events and will not be generic details:

(a) The licence number, name, date of birth and residential address of that person.

(b) The time at which he/she commenced that period of duty

(c) The time at which he/she finished the period of duty

(d) If that person is not an employee of the licence holder, the name of the person by whom that person is employed or through whom the services of that person were engaged.

- The register shall be made available to a Police officer or the Licensing Authority on request.

- This register may be in paper or digital format.

33. The licence holder shall maintain a register giving details of each person employed in the role of security and shall provide upon request by Police or authorised officer of the licensing authority, the following:

34. Every entry and exit point to the venue shall be supervised by SIA licensed security personnel.

35. All security persons shall have access to a radio to communicate to other staff on site.

36. There shall be an area within the licensable area dedicated to dealing with vulnerable persons.

37. There shall always be on duty at this location a person nominated as in charge. Staff working in this area shall have access to a radio connecting with the event management.

38. A Medical Team will be set up on-site with trained and experienced staff available to care for ill, intoxicated or vulnerable adults until they are ready to leave safely.

39. There shall be a facility on site to deal with persons taken unwell or injured during the event. This facility

shall always be open when the site is open to members of the public. An SIA accredited person will always be present that the facility is open to members of the public.

40. The medical facility shall have access to a radio connecting to the site control. The numbers of medical personnel will be set and recorded in the event management plan considering any statutory guidance available at the time of the event.

PUBLIC SAFETY

41. An Egress plan must be completed and provided to the SAG for sign off one (1) month prior to the event and must not change unless authority by the Local Authority and Police is given.

42. Sanitary accommodation will be supplied in line with guidance from The Event Safety Guide (or such other document amending or replacing the same) to the event.

43. There shall always be on site a person nominated by the licence holder to liaise with the Licensing Authority to deal with any issues arising as a result of licensing checks performed at the event.

44. The Premises Licence Holder shall install adapted toilets suitable for wheelchair users at each of the toilet blocks in the park.

45. The Premises Licence Holder shall create a designated area for disabled customers. The area shall be stewarded and shall have adapted toilets.

46. The Premises Licence Holder shall install viewing platforms for disabled customers. These will be stewarded to prevent unauthorised access.

THE PREVENTION OF PUBLIC NUISANCE

47. The Premises Licence Holder shall employ a team of suitably qualified Noise Consultants to monitor on-site and off-site noise. Off-site noise levels will be agreed with the Council's Environmental Health Officer in advance.

48. The Premises Licence Holder shall employ a team of suitably qualified Noise Consultants to monitor on-site and off-site noise. Off-site noise levels will be agreed with the Council's Environmental Health Officer in advance.

49. The Premises Licence Holder will take all reasonable steps to ensure that a leaflet drop is carried out locally in advance of the events advising of a complaints line. It will also advise if there are to be fireworks at the event. (No fireworks to be allowed at the event)

50. The licence holder shall ensure that all members of staff involved in the sale of alcohol receive training

with regards to age restricted sales. This training must include the following:

- The licensing objectives.
 - Recognising signs of drunkenness and recognising intoxication through drugs.
 - Challenge 25 and appropriate forms of identification; only suitable forms of photographic identification, such as passport or UK driving licence, or a holographic marked PASS scheme cards, will be accepted and any other ID approved by the Home Office.
- Refusals logs including when and how to use them; a written record of refused sales shall be kept on the premises and completed when necessary. This record shall be made available to Police and/or the Local Authority upon request and shall be kept for at least 6 months after the date of the Event.

51. Soft drinks and free drinking water shall be available on site as an alternative to alcohol.

PROTECTION OF CHILDREN FROM HARM

52. This training will be documented, signed by any person involved in the sale of alcohol on site to state that they understand the training, and kept for a minimum of 6 months following the event.

53. Person shall not sell alcohol until they have received the training and signed the training document.

54. Signage advising customers that Challenge 25 is in operation shall be prominently displayed at each Bar.

55. All bar managers shall have access to a radio link with the event management team and security Teams.

56. A sign shall be placed at each bar encouraging persons to drink responsibly.

Eviction of Juveniles

Any under 16s who are evicted will be offered phone calls to parents, welfare needs will be addressed, if they do not co-operate, they will be handed over to the police.